

# Innovation Project Coordinator

**Job Type:** Full-Time

## ABOUT DIT AGTECH

DIT AgTech is a company dedicated to revolutionising the farming industry through innovative technology solutions. We are committed to tackling the world's most pressing agricultural and climate challenges by creating effective, efficient and sustainable farming practices. Our mission is to empower farmers with cutting-edge tools, knowledge, and resources to help them achieve optimal yields while minimising their environmental impact.

We are seeking a dynamic Innovation Project Coordinator to contribute to our growth by securing grants, managing project milestones, identifying funding opportunities, and translating innovative ideas into actionable plans.

## KEY RESPONSIBILITIES:

### *Project Management*

- Monitor and report project milestones related to grant-funded projects as per the program agreements.
- Develop and maintain project timelines, coordinating with internal teams for successful project completion as per the project milestones and program agreement.
- Facilitate communication and collaboration across diverse teams working on grant-funded projects.
- Where applicable, assist with the delivery of project milestones.

### *Grant Applications*

- Assist the Innovations lead with the application of suitable grant funding opportunities.
- Collaborate with cross-functional teams to gather technical and financial information for grant applications.
- Ensure adherence to grant criteria, guidelines and deadlines as per the specific program funding.

### *Reporting*

- Prepare detailed progress reports on grant-funded projects.
- Prepare other reports as required about DIT AgTech research and development projects.
- Analyze data for reporting purposes, showcasing achievements and addressing challenges in a clear and concise manner.

### *Funding Development*

- Identify and research potential funding opportunities both within Australia and globally, considering international markets and emerging trends in agtech and climate tech.
- Assist the innovations lead to cultivate and nurture relationships with existing and prospective funding partners, both domestically and internationally.

- Assist the innovations lead to collaborate with leadership to develop strategies for diversifying funding sources, supporting the company's international expansion goals.

### *Budget Management*

- Work closely with the finance team to develop and monitor project budgets for grant-funded activities related to all areas of innovation within the company, including livestock supplementation, emissions reduction, and horticulture.
- Ensure efficient utilization of grant funds in alignment with budgetary guidelines as per the funding agreement.

### **SKILLS AND EXPERIENCE:**

- Bachelor's degree in a relevant field (e.g., Agricultural Science, Agribusiness, International Business).
- Excellent written and verbal communication skills, with the ability to convey technical information in a clear and compelling manner is essential.
- Proven experience of involvement in successful grant applications and project delivery within the agricultural or agtech sector.
- Strong project management skills, particularly in the context of agricultural related projects.
- Familiarity with budgeting and financial reporting related to agricultural related projects.
- Experience in international markets and business development is highly desirable but not essential.

### **WHY JOIN DIT AGTECH?**

At DIT AgTech, we offer a dynamic and supportive work environment, competitive salary and sponsorship opportunities. You'll have the opportunity to make a meaningful impact in the world by contributing to the advancement of sustainable agriculture and climate solutions.

### ★ TO APPLY ★

Send a resume and cover letter to [ally@ditech.net.au](mailto:ally@ditech.net.au), or call Ally Gravalin on 0428 754 373 for further information.

We look forward to meeting you!